

AGING & DISABILITY RESOURCE CENTER OF THE NORTHWOODS

BOARD OF DIRECTORS MINUTES

Tuesday, February 27, 2024 – 11:00 A.M.

300A South Lake Avenue, Crandon, WI 54520

Members Present: Ackley, Bix, Dubiak, Gretzinger, Helmert, Lee, Lemke,

Members Absent: None

Call Meeting to Order: Chair Gretzinger called the meeting to order at 11:00 A.M. Also present were John Brensinger, Regional Manager, Aging & Disability Resource Center of the Northwoods (ADRC-NW) and Kristin Bauknecht, Administrative Assistant, ADRC-NW.

Public Comment & Introductions: The following were present at this meeting: Ronald Skallerud and Mike Miller, Forest County Board of Supervisors; Debbie Wendorf, Kari Schraufnagel, Amanda Brahmer, Karen McMillion, ADRC-NW employees; Molly Thornton, Jamie Ausloos, former ADRC-NW employees; Carter Shampo, citizen and spouse of a former employee.

Approval of the Agenda: Ackley moved to approve the agenda with twelve items; Helmert seconded. All Ayes. Motion Carried.

Approval of the minutes of the December 19th, 2023, Board of Directors Meeting: This item will be discussed at a future ADRC-NW Board of Directors meeting.

Review & Approve Budget for 2024 & Wage Scale with 3% increase: Lemke moved to approve the budget with a 3% raise for everyone except the Regional Manager. The motion died for lack of a second. Cindy G. then moved for a 1.5% increase which also died for a lack of a second. Miki B. eventually moved to approve the budget as presented without any raises but with a review of wages later in the year. Gretzinger seconded. All Ayes. Motion Carried.

Discuss: Board, Attendance, Unexcused Absences & Alternates: This item will be discussed at a future ADRC-NW Board of Directors meeting.

Election of Board of Directors: This item will be discussed at a future ADRC-NW Board of Directors meeting.

Discussion of Employee Matters: Former employees and the spouse of a former employee expressed concerns about Personnel Matters/ADRC-NW operations. Because of the nature of these concerns, they will be addressed in more detail at a future Board Meeting.

Regional Manager's Update: This item will be discussed at a future ADRC-NW Board of Directors meeting.

Future Agenda Items: Preliminary work on dissolving the Aging & Disability Resource Center of the Northwoods.

The Board Members signed the 2024 Confidentiality Policy.

Adjournment: Lee moved to adjourn; Helmert seconded. The meeting was adjourned at 12:10 P.M.

Handouts: The following items are all Preliminary reports from the Fiscal Agent: Statement of Net Position as of December 31, 2023; Statement of Revenues & Expenses as of December 31 2023; 2022-2023 Federal & State Revenue Comparison; Time Report for December 2023;Cash Disbursements for December 2023; Transaction List for December 2023; Bank Reconciliation Report as of December 31, 2023; Financial Statement of Accounts as of December 31, 2023; 2021 ADRC-NW Budget Worksheet (mistakenly titled “2021”); 2024 Salary & Fringe Calculations.